

# Application for Entry on the Church Family Database and Access to Website Membership Area

Please read overleaf

Surname		Approval Date		Home Address	
Home Phone		Approved by			
Student?		Signature			Postcode

Please complete below for all family members who live at the above address and attend our churches.

**Please note** that all persons aged 13 years and over are required to complete and sign their own consent.

Family Contact	Title	First Name	M/F	Date of Birth	Mobile Phone	Email Address	Arb	Bkm am	Bkm pm	CCW	CTG	Signature and date
Contact me by email <input type="checkbox"/> post <input type="checkbox"/> phone <input type="checkbox"/> Keep me informed of church events <input type="checkbox"/> Include me in the on-line church directory <input type="checkbox"/> Include me in the prayer diary <input type="checkbox"/> <b>OR</b> No consent <input type="checkbox"/>												
Contact me by email <input type="checkbox"/> post <input type="checkbox"/> phone <input type="checkbox"/> Keep me informed of church events <input type="checkbox"/> Include me in the on-line church directory <input type="checkbox"/> Include me in the prayer diary <input type="checkbox"/> <b>OR</b> No consent <input type="checkbox"/>												
Contact me by email <input type="checkbox"/> post <input type="checkbox"/> phone <input type="checkbox"/> Keep me informed of church events <input type="checkbox"/> Include me in the on-line church directory <input type="checkbox"/> Include me in the prayer diary <input type="checkbox"/> <b>OR</b> No consent <input type="checkbox"/>												
Contact me by email <input type="checkbox"/> post <input type="checkbox"/> phone <input type="checkbox"/> Keep me informed of church events <input type="checkbox"/> Include me in the on-line church directory <input type="checkbox"/> Include me in the prayer diary <input type="checkbox"/> <b>OR</b> No consent <input type="checkbox"/>												
Contact me by email <input type="checkbox"/> post <input type="checkbox"/> phone <input type="checkbox"/> Keep me informed of church events <input type="checkbox"/> Include me in the on-line church directory <input type="checkbox"/> Include me in the prayer diary <input type="checkbox"/> <b>OR</b> No consent <input type="checkbox"/>												

Your privacy is important to us, and we want to communicate with St Bartholomew's Church Arborfield (**Arborfield Church**) family members in a way which has their consent and which is in line with English law on data protection. We need your consent to how we contact you and how we process your details.

Please fill in your contact details, and your consent to how we communicate with you, and process your details, overleaf. You can include all family members who live at the same address and attend our churches on this one form but **please note that all persons 13 years and over must indicate and sign their own consent.**

There are two lines of details for each member of the family:

1. Enter the person's details, tick the family contact box if the person is the main church contact within the family, and tick the services he/she usually attends;
2. Indicate your consent to the PCC of Christ Church holding and processing your personal data for the indicated purposes, by ticking relevant boxes, signing and dating.

The consent options in detail for line 2 are as follows:

- ◆ **Contact me by email, phone or post.** You can tick all the boxes, or some, or none.
- ◆ **Keep me informed of church events.** Tick this box to be kept informed of news, events, activities, ministries and services at Arborfield Church. You can unsubscribe from church e-mails at any time.
- ◆ **Include me in the on-line church directory.** Tick this box to have your details included in the on-line 'Church Directory'. This is accessible to all church members in the Arborfield, Barkham, Christ Church and Church at the Green **family of churches** (who have also signed this consent) via password protected, personal log in on the shared church portal. On the website you will be able to keep your own details up to date and indicate which of your details are published.
- ◆ **Include me in the prayer diary.** Tick this box to have your name included in the church prayer diary whereby church members are encouraged to pray for each other by name, through the month, alphabetically. This is delivered as a daily email. You can unsubscribe at any time.
- ◆ **No consent.** Tick this box if you DO NOT consent to your data being used for any of the purposes listed above.

You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent, we will not be able to use your personal data (so for example, we may not be able to let you know about forthcoming services and events) except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm.

You can find a link to our **Data Privacy Notice** at the bottom of every page on our website [www.abch.org.uk](http://www.abch.org.uk)

Full details of how we use any data you share with us in line with current data protection regulations, can be downloaded from our website [www.abch.org.uk](http://www.abch.org.uk) (Select a church, Select **Resources**, Select **Data Policy**).

You can withdraw or change your consent at any time by contacting the Arborfield Data Protection Officer ([ArbDPO@abch.org.uk](mailto:ArbDPO@abch.org.uk)) or by contacting the Church Office ([office@abch.org.uk](mailto:office@abch.org.uk)) or 0118 9760285).

Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.